

FULTON COUNTY HISTORICAL SOCIETY, INC.

37 E 375 N, Rochester, IN 46975-8384 Phone 574-223-4436

Museum and Office open Monday – Saturday 9 to 5

Web page: www.fultoncountyhistory.org E-mail: fchs@rtcol.com

EVENT: Round Barn Car, Truck, Bike & Tractor Show
Saturday, August 15, 2020

Location: Fulton County Historical Society Grounds, 37 E 375 N, Rochester, IN 46975

Contact: Melinda Clinger, Museum Director 574-223-4436

This is our 5th year for having this show – last year we had approximately 50 vehicles and not a lot of public during that time. This is held outside south of the Round Barn in the field area. We will have a DJ playing this year but everyone brings their own chairs to listen. Most people do not stay for long period of time.

1. What steps have been taken to ensure that overall capacity does not exceed allowable limits?

Where car show is held we have several acres that can be used to place the vehicles for social distancing. There would be no single event that would draw in a crowd to exceed 250 people.

2. How will social distancing be achieved at this event?

Social distancing will be achieved by people being at their own vehicles. Most vehicles owners stay near their cars during the show. There will be markings in the food line that note the recommended 6-foot social distance and also at registration area. Signs will be posted throughout the event with current guidelines from the state. If necessary, volunteers will suggest that people disburse and spread out. Registration will have hand sanitizer available and multiply ink pens so they can be sanitized between usage.

Masks and gloves will be worn by food people and at registration area.

3. How will guests be informed that, if they are sick or part of a vulnerable population, they should stay home?

Exhibitors and guests will be stopped at the gate in their vehicle, given current health information and will be asked to sign a waiver. There will be signage coming from parking areas stating the guidelines and asking guests to refrain from entering if they have experienced symptoms.

4. How will guests be informed about social distancing, increased handwashing, etc.

Signs and markers will be posted throughout the event. Additional handwashing/sanitizing stations will be put throughout the event. Guests will be encouraged to wash and sanitize frequently.

5. What measures will be taken to appropriately screen staff and volunteers for COVID-19?

Volunteers have been informed of health information ahead of time. Thermometers will be available at the main office if they would be needed for evaluation if symptoms arise. This will be gone over at the morning before set up.

6. Identify measure to be employed to ensure attendee engage in social distancing.

Ground markings will be used in food vendor line and registration line as well as any other potential lines. People listening to music will be asked to social distance and stagger their lawn chairs 6 feet apart with family groups remaining together.

- 7. Outline steps to be taken to ensure the event space is appropriately cleaned and sanitized, that high touch area have increased cleaning, and that additional handwashing or hand sanitizing is available.**

Hand sanitizing bottles will be set up various places – registration, food booth area, and next to the port-a-pot area. Handwashing station is being obtained as well for use for car show. Clip board and pens at registration will be sanitized between uses.

- 8. Will ace covering be recommended for this event’s staff, volunteers, and attendees? If “no”, why not?**

Yes, Current guidelines will be included on signage posted at entry ways and throughout the event.

Masks will be mandatory for indoor events for volunteers, vendors and attendees or there will be no entry. There will be absolutely no exceptions to this. The signage will include current guidelines set forth by the state stating that masks are also mandatory outdoors if social distance is not possible.

Social Media Moderator will post ahead of the event regarding mask requirements. Disposable masks have been purchased by FCHS and will be available for use to meet state executive orders.

- 9. Identify the number of event staff or volunteers who will be available and sufficient to monitor and ensure compliance with the approved plan and the other Executive Order directives.**

There are myself and 5 FCHS board members as well as 10-15 volunteers. Each individual board member or staff will be empowered to state expectations of volunteers, vendors and attendees and make necessary decisions to keep event within state guidelines.